

# COUNTY OF LOS ANGELES

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## DEPARTMENT OF MENTAL HEALTH

<http://dmh.co.la.ca.us>

550 SOUTH VERMONT AVENUE, LOS ANGELES, CALIFORNIA 90020

Reply To: (213) 738-4601  
FAX No: (213) 386-1297

March 27, 2003

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**AUTHORIZATION OF TRANSFER OF OUTPATIENT SERVICES AT AUGUSTUS F.  
HAWKINS COMPREHENSIVE COMMUNITY MENTAL HEALTH CENTER FROM  
DEPARTMENT OF HEALTH SERVICES TO DEPARTMENT OF MENTAL HEALTH  
(SUPERVISORIAL DISTRICT 2)  
(3 VOTES)**

**JOINT RECOMMENDATION BY THE DIRECTORS OF MENTAL HEALTH AND  
HEALTH SERVICES THAT YOUR BOARD:**

1. Authorize the transfer of responsibility for the management and operation of outpatient mental health services at Augustus F. Hawkins (AFH) Comprehensive Community Mental Health Center from the Department of Health Services (DHS) to the Department of Mental Health (DMH), effective May 1, 2003; and approve the combination of these resources with existing DMH programs located at AFH to provide a comprehensive outpatient service, which will be known as the Augustus F. Hawkins Mental Health Center (AFHMHHC).
2. Approve interim ordinance authority for 33 additional positions identified in Attachment I, of which 23 positions will be filled with existing DHS employees, pursuant to Section 6.06.020 of the County Code, subject to allocation by the Department of Human Resources.

3. Authorize DMH to hire on the AFHMHHC ordinance positions. These staffing resources are critically needed to provide comprehensive services to the community and implement the restructuring of the program.
4. Instruct DMH and DHS to enter into a Memorandum of Understanding (MOU), which delineates the responsibilities of each Department with respect to the transfer of responsibility for outpatient mental health services.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS**

Board approval of this transfer will enable DMH to provide comprehensive outpatient services at AFH and enhance the integration of these services with other DMH operated programs in the community currently served by King/Drew Medical Center (KDMC). The transfer and restructuring of AFH is in alignment with DMH's initiative to amalgamate all mental health resources within the local community into a geographically responsive system that reflects and effectively addresses the needs of the community served. Additionally, this action is in accordance with DHS' five-year strategic plan that includes the transfer of DHS' outpatient mental health programs to DMH.

The AFHMHHC will utilize the combined resources of all non-emergency outpatient mental health programs currently located at AFH to ensure that existing primary services are maintained and enhanced. The restructured program at AFH will provide a full array of mental health services to approximately 3,700 adults and children, which includes 300 new clients in addition to those currently being served. This new comprehensive mental health program will allow continuation of the outpatient rotation for the Charles R. Drew University general psychiatry residency program at KDMC.

### **Implementation of Strategic Plan Goals**

The recommended Board actions are consistent with the County's Goals of Service Excellence, Strategy 2; Organizational Effectiveness, Strategies 1, 2, and 3; and Fiscal Responsibility, Strategies 1 and 2, within the Countywide Strategic Plan.

### **FISCAL IMPACT/FINANCING**

For FY 2002-2003, there will be a two-month pro-rated cost to DMH of \$482,000 for the transfer of responsibility for DHS's existing outpatient mental health services at AFH, which includes the pro-rated amount for 33.0 Full-Time Equivalent (FTE) positions and associated costs related to the program. This amount will be covered within the current FY 2002-2003 Adopted Budget from vacancies due to the continuing recruitment challenges from attrition and retirements. There is no net County cost increase projected for this fiscal year as a result of this transfer.

For FY 2003-2004, the annualized financial impact of the transfer of responsibility for DHS's existing outpatient mental health services at AFH will be \$2,885,000, which includes 33.0 FTEs (23.0 FTEs will be filled with existing DHS employees) and associated cost to the program. This amount will be funded by Federal Financial Participation (FFP) Medi-Cal (\$812,000), State Early and Periodic Screening, Diagnosis and Treatment (EPSDT) (\$555,000), Insurance (\$36,000), and the redirection of existing resources from the pharmacy budget (\$1,482,000), made possible by savings realized through the continuation of monitoring efforts of the prescription medication program. The AFHMHC program will be incorporated in DMH's FY 2003-2004 Budget. There is no net County cost impact for FY 2003-2004.

The combination of the \$2,885,000 program cost associated with the transfer of responsibility from DHS with the \$6,236,000 existing restructured DMH program, located at AFH, provides a \$9,121,000 comprehensive outpatient service at AFHMHC. This includes the 33.0 new FTEs mentioned above, 43.0 existing FTEs and associated costs related to the program. The consolidated AFHMHC program is funded by Realignment (\$4,426,000), FFP Medi-Cal (\$2,603,000), EPSDT (\$574,000), Insurance (\$36,000) and the redirection of existing resources from the pharmacy budget (\$1,482,000), achieved by savings realized through the continuation of monitoring efforts of the prescription medication program.

DHS will recognize annual savings of \$2,513,000 as a result of the transfer of this program. The FY 2003-2004 Budget will be adjusted to reflect the annualized savings.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

Upon Board approval, AFHMHHC will provide for enhanced coordination and a comprehensive array of mental health services to approximately 3,700 adults and children.

The AFHMHHC will have centralized program management with overall responsibility for the operation of the AFHMHHC, including Adult Services, Child and Family Services, Psychological and Specialized Services and the outpatient rotation for the Charles R. Drew University general psychiatry residency program at KDMC. Administrative and clerical support functions, including medical records responsibilities, for all programs will be provided by one unit, which will report to this centralized management.

The Adult Services Program and the Psychological and Specialized Services Program at AFHMHHC will provide services to approximately 2,950 clients, including those currently being served by the DHS AFH Adult Outpatient Clinic and DMH's Continuing Care Unit, Homeless Outreach, and Latino Mental Health Center. Mental health services in this program will include assessment, individual, group and family therapy, case management, medication support, and crisis intervention. Co-occurring substance dependency and abuse issues will be addressed at all levels of service delivery. Specialized services will be provided for monolingual Spanish-speaking clients. Other specialized services will include CalWORKs and GROW.

The Child and Family Services Program at AFHMHHC will provide mental health services, including assessments, individual, group and family therapy, case management, medication support, and crisis intervention. Co-occurring substance dependency and abuse issues will be addressed at all levels of service delivery. Specialized services will include school based/school linked mental health services in the Watts/Willowbrook community. The program staffing is designed to meet the service needs of approximately 750 children and their families.

KDMC will continue to provide emergency and inpatient psychiatric services.

The proposed actions have been reviewed and approved by County Counsel, the Chief Administrative Office, and both DMH and DHS' Directors and Program, Fiscal, and Human Resources staff.

### **CONTRACTING PROCESS**

DMH and DHS are in the process of formalizing an MOU to govern the transfer of this program.

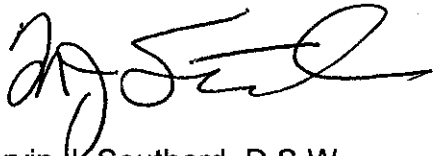
### **IMPACT ON CURRENT SERVICES**

The transfer of responsibilities for non-emergency outpatient services at AFH Comprehensive Community Mental Health Center from DHS to DMH and subsequent implementation of AFHMHMC will provide enhanced accessibility to outpatient mental health services through integration of services at AFH with other DMH outpatient programs in the community. Adults, children/adolescents and families will receive a full array of mental health services, which will include assessment, individual, group and family therapy, crisis intervention, case management, and medication support. Co-occurring substance dependency and abuse issues will be focused on, as needed, at all levels of service delivery. AFHMHMC will also have specialized services for monolingual Spanish-speaking clients, as well as for CalWORKs, GROW, and schools in the community.

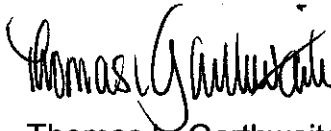
### **CONCLUSION**

The Department of Mental Health and the Department of Health Services will each need one (1) copy of the adopted Board action. It is requested that the Executive Officer, Board of Supervisors, notify the Department of Mental Health's Contracts Development and Administration Division at (213) 738-4684, when this document is available.

Respectfully submitted,



Marvin S. Southard, D.S.W.  
Director of Mental Health



Thomas L. Garthwaite, M.D.  
Director and Chief Medical Officer of  
Health Services

MJS:JA:RK:KT

Attachment

c: Chief Administrative Officer  
County Counsel  
Chairperson, Mental Health Commission

## COUNTY OF LOS ANGELES - DEPARTMENT OF MENTAL HEALTH

AFH Outpatient Services Transfer  
Requested Positions

<u>Program Name</u>	<u>Payroll Title</u>	<u>Man Months</u>	<u>FTE</u>
<u>Program Management</u>			
Program Management	Chief Mental Health Psychiatrist	12	1.0
Program Management	Sr. Secretary III	12	1.0
	Total Program Management		2.0
Adult Program	Clinical Psychologist II	12	1.0
Adult Program	Intermediate Supervising Clerk	12	1.0
Adult Program	Intermediate Clerk	12	1.0
Adult Program	Mental Health Psychiatrists	60	5.0
Adult Program	Psychiatric Social Worker II	24	2.0
Adult Program	Supervising Mental Health Psychiatrist	12	1.0
	Total Adult Outpatient		11.0
Child/Adolescent and Family Program	Mental Health Clinical Program Head	12	1.0
Child/Adolescent and Family Program	Mental Health Psychiatrist	36	3.0
Child/Adolescent and Family Program	Chief, Psychological Services	12	1.0
Child/Adolescent and Family Program	Intermediate Supervising Typist Clerk	12	1.0
Child/Adolescent and Family Program	Intermediate Typist Clerk	24	2.0
Child/Adolescent and Family Program	Supervising Psychiatric Social Worker	12	1.0
Child/Adolescent and Family Program	Supervising Mental Health Psychiatrist	12	1.0
Child/Adolescent and Family Program	Psychiatric Social Worker II	24	2.0
	Total Child/Adolescent and Family		12.0
Centralized Program Support	Patient Financial Services Worker	12	1.0
Centralized Program Support	Patient Resources Worker	60	5.0
Centralized Program Support	Medical Records Supervisor II	12	1.0
Centralized Program Support	Medical Records Tech. II	12	1.0
	Total Centralized Program Support		8.0
	Total AFH Outpatient Mental Health Program		33.00